

Application for Enrolment

for Local and International Students



PAL BUDDHIST SCHOOL
Enlightenment through wisdom, morality and diligence

How did you find out about our school ?

- Recommended by a friend or colleague Search engine (Google, Bing, etc)
 Online publication (Better Education, Good School Guide, etc) Newspaper or print publication
 Social media (Facebook, LinkedIn, Instagram, etc) Other: _____

STUDENT APPLICANT'S DETAILS

Surname

Given Names

Date of birth Gender Male Female

Nationality Passport Number

Religious Denomination

Email Address

Home Number

Mobile Number

Child's First Language

Main Language Spoken at Home

Other Language(s) Spoken at Home

Is the student of Aboriginal or Torres Strait Islander origin? No Aboriginal Torres Strait Islander Both

Student's Residency Status : Australian Citizen Permanent Resident
 Temporary Resident Overseas Student

If the student is the holder of a visa, please provide the following information:
Visa sub-class Visa expiry date

ENROLMENT DETAILS

The grade you wish to enter (Please tick) 3 4 5 6 7 8 9 10 11 12

Preferred year of Entry (e.g. 2020) /or Immediately

Current school and academic Year of Schooling (e.g. Year 5)

Does this student have any brothers or sisters currently, or previously, enrolled at Pal Buddhist School? Yes No

If yes, what is the full name of your sibling?

PREVIOUS SCHOOLS Please list the previous schools the student has attended:

Name of School	Years of schooling attended
Name of School	Years of schooling attended
Name of School	Years of schooling attended

SPECIAL INTERESTS AND ACHIEVEMENTS

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Due to legal obligations, details of both parents are required to be provided.

PARENT 1 / GUARDIAN 1 (PRIMARY CONTACT PERSON)

Title Mr Miss Ms Mrs Dr Other:

Family Name

Given Name

Country Of Birth

Marital Status Single Married Divorced Other:

Lives With Student? Yes No

Relationship To Student Father Mother Other:

Aboriginality No Aboriginal Torres Strait Islander

Home Address

Postal Address

Email Address

Phone Number Other Phone Number (Optional)

Please Tick : Emergency Contact Authorized to Pick up Day to Day Care Long-Term Care

Occupation

Employment Status Full-Time Part-Time Unemployed Retired Other:

Employer

Day and Time Availability

What Is The School Education Level Completed?

Year 9 or equivalent or below Year 10 or equivalent Year 11 or equivalent Year 12 or equivalent

What Is The Tertiary Education Level Completed?

Advanced Diploma/Diploma Bachelor degree or above Certificate I to IV (including trade certificate)

Other Skills and Qualifications

Main Language spoken at home

What Other Languages Can You Speak?

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Due to legal obligations, details of both parents are required to be provided.

PARENT 2 / GUARDIAN 2 (SECONDARY CONTACT PERSON)

Title Mr Miss Ms Mrs Dr Other:

Family Name

Given Name

Country Of Birth

Marital Status Single Married Divorced Other:

Lives With Student? Yes No

Relationship To Student Father Mother Other:

Aboriginality No Aboriginal Torres Strait Islander

Home Address

Postal Address

Email Address

Phone Number Other Phone Number (Optional)

Please Tick : Emergency Contact Authorized to Pick up Day to Day Care Long-Term Care

Occupation

Employment Status Full-Time Part-Time Unemployed Retired Other:

Employer

Day and Time Availability

What Is The School Education Level Completed?

Year 9 or equivalent or below Year 10 or equivalent Year 11 or equivalent Year 12 or equivalent

What Is The Tertiary Education Level Completed?

Advanced Diploma/Diploma Bachelor degree or above Certificate I to IV (including trade certificate)

Other Skills and Qualifications

Main Language spoken at home

What Other Languages Can You Speak?

ADDITIONAL EMERGENCY CONTACTS IF PARENTS/GUARDIANS ARE NOT AVAILABLE

Emergency Contact 1

Emergency Contact 2

Gender Male Female Authorized to Pick up Male Female Authorized to Pick up

Full Name

Relationship to Student

Phone Number

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SPECIAL CIRCUMSTANCES

Are there any special circumstances about the student seeking to be enrolled that the School should know prior to enrolment?

Yes

No

Special circumstances can include unusual living arrangements, victim of bullying, home arrangements, family arrangements, court orders, etc.

If Yes, please provide a brief description of the circumstances. Supporting documentation may be required.

STUDENT'S HISTORY

To your knowledge, is there anything in the student's history or circumstances (including medical history) which might pose a risk of any type to this student, other students. Or staff at this school? Yes No

If Yes, please provide a brief description of the student's medical or other history

Has the student ever been suspended or expelled from any previous school?

Yes, suspended

Yes, expelled

No

If Yes, please state and describe the reason for the suspension or expulsion

Are you aware of any other incidents of the kind listed above in which the student has been involved outside of the school setting?

STUDENTS WITH LEARNING AND SUPPORT NEEDS, INCLUDING DISABILITY (if applicable)

Does the student require support for learning because of a disability?

Yes

No

Is there anything that you do or modify at home that may help us at school to meet the student's educational needs?

Yes

No

Please indicate if the student has any of the following conditions

autism

a hearing impairment

a language disorder

a physical disability

difficulties in learning

acquires brain injury

behaviour disorder

intellectual disability

mental health disorder

a vision impairment

other

Are there any learning adjustments that the School would need to consider implementing?

Yes

No

If Yes, please describe what changes or adjustments the School may need to implement to support the student's learning.

Has any previous education provider prepared a documented plan to support the student's additional learning needs?

Yes

No

If Yes, please provide a copy of this plan and/ or details of the plan.

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FOR INTERNATIONAL STUDENTS ONLY

EDUCATION AGENT DETAILS

If an agent is being used to complete this application on behalf of a student, please fill in the details below:

Name of Education Agency

Name of Contact Person or Education Consultant

Email Address Phone number

Agency Address

OTHER DETAILS

Do you currently have Overseas Student Health Cover? Yes No

If Yes, please provide a copy of the policy.

Name of insurance provider

Expiry date of OSHC

Where will the student lodge the student visa application?

Country

City

WELFARE AND ACCOMODATION

Please nominate the option for providing accommodation and welfare to the student:

1. I nominate a direct relative within the definition of an approved relative by the Department of Immigration and Border Protection (DIBP).
Please also fill out additional form: [Guardianship Nomination Form](#)
2. I nominate a close relative, distant relative, or family friend, who is over the age of 21 years old.
Please also fill out additional forms: [Parent Nominated Homestay Form](#) and [Guardianship Nomination Form](#)
3. I request that Pal Buddhist School make arrangements for approved homestay and guardianship arrangements.
Please also fill out additional form: [Homestay Application Form](#)

If either option 1 or 2 are chosen, please fill out the following details of the nominated person responsible for welfare and accommodation of the student:

Name of Nominated guardian Relationship to Student

Home Address

Email Address

Mobile Phone Home Phone

Occupation

ENGLISH LANGUAGE PROFICIENCY

Has the student undertaken any of the following English language tests?

<input type="checkbox"/> IELTS	Score	<input type="text"/>	Test date	<input type="text"/>	Please provide a copy of the test results.
<input type="checkbox"/> TOEFL	Score	<input type="text"/>	Test date	<input type="text"/>	Please provide a copy of the test results.
<input type="checkbox"/> AEAS	Score	<input type="text"/>	Test date	<input type="text"/>	Please provide a copy of the test results.
<input type="checkbox"/> Other	Score	<input type="text"/>	Test date	<input type="text"/>	Please provide a copy of the test results.

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TERMS AND CONDITIONS OF ENROLMENT

ACADEMIA

At all times, students must ensure:

1. That the regulations and procedures of the School are satisfactorily observed in all respects
2. That the student conforms to the disciplinary authority of the Principal and those to whom authority may be delegated.
3. That the student continues to make satisfactory commitment to their studies

DISCIPLINE

If the Principal, or any person deputizing for the Principal, considers that a student is guilty of a serious breach of the rules or has otherwise engaged in conduct which is prejudicial to the school or its students or its staff, the Principal or Deputy Principal may exclude the student permanently or temporarily at their absolute discretion.

If the Board of Directors of the Principal believes that a mutually beneficial relationship of trust and co-operation between a parent and the school has broken down to the extent that it adversely impacts on that relationship, then the school, the Board of Directors or the Principal may require the parent to remove the child from the School.

No remission of fees will apply in either case.

FEES

Fees are subject to change without notice. All fees are payable in advance. Other costs such as for camps, excursions, materials or purchases are payable separately. The parents/guardians of a student are jointly and individually responsible for payment of fees.

Fees must be paid within thirty days after the commencement of a term. If fees are not paid when due the student's name will be removed from the School's roll and the student will be barred from attending classes unless the School Board directs otherwise.

If the student is absent from the School, fees will not be refunded in whole or in part. In exceptional circumstances, the parent/guardian may seek special consideration from the School and the School Board may, in its sole discretion, grant a refund. Approved by the Principal and will only be granted in special circumstances.

SCHOOL PROPERTY

Parents or Guardians must make good of damages to school property or apparatus (other than fair wear and tear) caused by their child or ward. The school accepts no liability for personal property brought to the school

PUBLISHING STUDENT INFORMATION

The School may publish information about the student for the purposes of sharing his/her experiences with other students, informing the School and broader community about school and student activities and recording student participation in noteworthy projects or community service. The communications in which the student's information may be published include but are not limited to the School Website, social media, school newsletters, letters and promotional and marketing material. I give permission for the School to publish information about the student in publicly accessible communications. This permission remains effective until advised otherwise.

PARENT INVOLVEMENT

Parents are required to take part in all school events, as directed by executives and staff.

PARTICIPATION IN THE LIFE OF THE SCHOOL

Students are required to take part in all compulsory activities as directed by staff, including camps and excursions.

RELATED POLICIES

For comprehensive disclosure, the terms and conditions of enrolment should be read in conjunction with all the school policies.

CONDITIONS FOR INTERNATIONAL STUDENTS ONLY:

ENGLISH LANGUAGE REQUIREMENTS

All students are assessed by the school for language proficiency. Students with sufficient English language will not require intensive English tuition. Transcripts from their previous school showing that the student has passed the basic English studies provided by the school should be submitted as part of the enrolment application. Where intensive English tuition is required, this will be delivered by the school at the student's expense.

ACCOMMODATION AND WELFARE REQUIREMENTS

All students under the age of 18 years are required to live in accommodation with a parent/guardian/homestay provider approved by the School as part of their enrolment conditions. Enrolment will be terminated if students breach this condition.

Students 18 years and over will be required to live in organised accommodation or private arrangements approved by the Principal prior to such arrangements being made. Enrolment may be terminated if students breach this condition.

If a student changes his or her living arrangements without approval from the school, the student is in breach of student visa condition 8532 and Border Protection will be notified. The student's visa may become subject to cancellation.

REFUND POLICY

The Application Fee is non-refundable. Where a student visa is not granted and the student is therefore unable to arrive, a full refund of tuition fees will also be made. In keeping with Pal Buddhist School Refund Policy, 6 months' written notice is required where a student plans to leave, or 1 term's fees will be charged in lieu. Where a student leaves mid-term, tuition fees for the remainder of that term will not be refunded.

MAINTAINING VISA REQUIREMENTS

To fulfill visa obligations students must:

- Maintain their enrolment, which means all fees and charges need to be paid in full and paid on time, Attend at least 80% of classes in each term,
- Achieve satisfactory academic results, as determined by the Director of International Students within the allocated course duration,
- Maintain accommodation / welfare arrangements (if approved by the school). Any changes are only made with the approval of the Director of International Students.

It is a condition of enrolment that students maintain Overseas Student Health Cover (OSHC) for the duration of their student visa.

Violations of the above will be reported to the Dept. of Immigration and Border Protection, which may jeopardize the student's visa.

DECLARATION AND SIGNATURE

- I have provided information about the learning and support needs, including health condition(s) and/or special need(s) and/or relevant history of the student
- I consent to the School seeking information from previous schools, NSW government departments, public hospitals, health professionals or other organisations that may also hold information related to the student.
- I consent to the health professional(s) treating any medical or health condition identified in this application, and to provide the School with information about any condition that has been identified in this application. This may include any other aspects of the student's health that may impact on the condition or on the health and safety of this student or other students at school or on staff at the school.
- I declare that the information provided in this application is, to the best of my knowledge and belief, accurate and complete.
- I am aware that if information I have given is false or misleading, any decision made as a result of this application may be changed.

Signature of Parent 1 / Guardian 1

Signature of Parent 2 / Guardian 2

Print Name of Parent 1 / Guardian 1

Date

Print Name of Parent 2 / Guardian 2

Date

OFFICE USE ONLY

Application Fee	Paid	<input type="checkbox"/>	Date	<input type="text"/>	Receipt No.	<input type="text"/>
Entrance Exam	Date	<input type="text"/>	Marked	<input type="checkbox"/>		
Enrolment Interview	Date	<input type="text"/>	Interviewer	<input type="text"/>	Accepted	<input type="checkbox"/>
Acceptance Letter Sent Date		<input type="text"/>		<input type="text"/>		
Expected Commencement	Date	<input type="text"/>	Grade Level	<input type="text"/>		